



## Project Control Checklist

*Project Name:*  *Date:*

*Project Number:*  *Agency:*

*Modification Dates:*  *Prepared by:*

	Item	Status	Comments
1	Update and analyze the project schedule as needed.		
2	Conduct peer review of deliverables, if appropriate.		
3	Implement quality checklists.		
4	Conduct project audits.		
5	Manage the budget by monitoring financial performance regularly.		
6	Execute contingency plans or modify them if necessary.		
7	Create new contingency plans to accommodate new risks.		
8	Execute change control process when necessary.		
9	Manage changes to customer's organization.		
10	Resolve any issues.		